

# Escrick Parish Council

Minutes of Escrick Parish Council meeting held by video conference at 7.30pm on MONDAY 5th OCTOBER 2020.

20169: **Welcome: Chair welcomed Councillors and member of public to the meeting.**

20170: **Apologies/Attendance:**

- a. Present: Cllr Bartle, Cllr Chambers, Cllr Coulson, Cllr Cunningham, Cllr Hawes, Cllr Moran, Cllr J Reader, Cllr Rees, Cllr Rowson and 1 member of the public. Clerk; S Look. County Councillor Musgrave and District Councillor N Reader.
- b. Apologies: None

20171: **Declarations of interests:** None.

20172: **Public correspondence received:**

- a. Email received querying the ownership of the laybys on the A19 and overgrown hedges. Ownership of laybys clarified to resident; under CYC ownership, not BT. Hedges highlighted that require attention: Overhanging branches on Skipwith Road north of Dower Chase, clerk to write to resident; agreed to monitor hedges at the north end of Wenlock Drive reported to be restricting visibility at junction but no action required yet as it is cut back to the fence-line; Cllr Moran to look at hedge between The Woodlands and Gassy Woods to ascertain if action is required and speak to resident.
- b. Email received from Deighton resident about traffic on the A19 due to the recurrence of a burst water main. Clerk to write to Yorkshire Water and copy MP's office in.
- c. Report of streetlight no.2 damaged by a tractor on Hollicarrs Close. In correspondence with residents, Escrick Park Estate and NYCC to organise replacement as soon as possible. To request Escrick Park Estate cover costs.

20173: **Public session:**

- a. Concern raised about the fencing / nettles at the property on corner of Skipwith Road and A19 on corner. To monitor.

20174: **Updates from other authorities:**

- a. District Councillor N Reader has contacted SDC about green bin replacements and new bins have now been received at the district. Residents to contact SDC direct for replacements if required.
- b. County Councillor Musgrave reported to councillors on devolution and local government reorganisation. Ongoing changes. New proposals being submitted and any changes likely to be delayed due to ongoing issues. Cllr Musgrave also reported locality budget funding still available.

Cllr J Reader joined the meeting.

- c. Police report circulated to Councillors. Overnight on the 8<sup>th</sup> / 9<sup>th</sup> September 2020, two vehicles were damaged whilst parked on a drive on Carrs Meadow. The reason for this damage being caused is unknown and at this stage no suspects have been identified.  
Local PCSO has temporarily moved to duties in York until January 2020 and therefore will be unable to send regular reports.

20175: **Minutes:** It was resolved to accept the minutes of the Parish Council monthly meeting held on 7<sup>th</sup> September 2020 as true and correct record.

## Planning

20176: **Planning, new applications:**

- a. 2020/0979/HPA: 7 Escrick Park Gardens, Escrick. Single story rear extension to extend kitchen/diner and utility room. No objections made to the scale and mass of the single storey proposals, subject to the planning officer satisfying themselves regarding the impact on neighbours' amenity. Noted that existing trees are protected due to their location within the Conservation Area.
- b. 20/01546/FUL North Selby Mine New Road Deighton York YO19 6EZ, Variation of condition 4 of permitted application 19/00078/OUTM (redevelopment of the former North Selby Mine site to a leisure development comprising of a range of touring caravan and static caravans with associated facilities) to remove limit of 28 nights occupation in any one calendar year. Council agreed that conditions must be in place to ensure it does not become permanent accommodation. Alternative means of achieving this may be acceptable as an alternative to the current clause. Cllr Coulson to formalise response.
- c. Cllr Coulson reported that a retrospective application is due from The Parsonage applying for permission to extend their car park onto the front lawns. Concerns raised that it is a listed building in the conservation area and permission should have been agreed prior to works commencing. The lawns were specifically identified as a feature of the conservation area when it was created. It was noted that the work was nonetheless an improvement to vehicles parking on the lawns directly. Response to be drafted by planning working group.

20177: **Planning determinations: Determinations made since last meeting.**

- a. 2020/0734/TPO: Oaklands, 3 Dower Park, Escrick. Application for consent to remove major deadwood throughout canopy, draw back overhang away from property by 12m for general light maintenance, lightly reshape lower canopy by 1-2m where applicable for aesthetics, no height reduction or large wounds, not altering the form or character of the specimen to 1no Oak (T1) covered by TPO 5/1984. Permission granted.
- b. NY/2018/0229/73 and NY/2020/0064/73: Variation to infill conditions at old brick works quarry. Permission granted.
- c. 2020/0813/HPA: Purple Haze, 6 Southlands Close, Escrick. Two-storey side extension and single-storey rear extension plus veranda to front. Living accommodation ground floor, bedrooms to first floor. Permission granted. To note a condition to ensure the annex is not used for separate accommodation was left off the decision notice but it was on the officer's report.

20178: **Planning, ongoing:**

- a. NY/2016/0251/FUL: Proposed waste transfer station at former Stillingfleet Mine. NYCC awaiting further legal opinion. Ongoing.
- b. 2019/0698/OUT: Land adjacent to About Thyme, Hollicarrs Close. No update.
- c. NY/2019/0136/ENV: Land adjacent to and to the west and north of the Escrick Quarry to the south west of Escrick. Approved subject to finalisation of a section 106 agreement. Awaiting completion of legal agreement.
- d. 2020/0449/HPA: 2 The Glade, Escrick. Conversion of dormer bungalow to include single and two storey front and rear extensions and front dormer roof extensions

complete with internal alterations to create additional living accommodation.  
Ongoing.

20179: **Planning working group**

- a. Update received from Cllr Coulson as above.
- b. Update on the Conservation Area Review agreed. Awaiting date from consultants to review the conservation area and boundaries.
- c. Resolved Cllrs Cunningham and Coulson to undertake a review of Tree Protection Orders in the Parish and map out any additional trees that are of importance to be preserved.

20180: **Planning, Neighbourhood Plan:**

- a. Update received from Cllr Bartle on the NDP. Remaining funds have been returned and design code work funding application has been accepted. NDP drafts are now on word documents; transport and movement document and community and facilities document. Cllr Bartle to step back from NDP group. Cllr Hawes has volunteered to join the group and Cllr Rees to lead temporarily. Councillor feedback/comments to be sent to NDP group.
- b. Selby District Council local plan, including site submissions. List of sites received has not been updated since mid-August. Deferred discussions until sites published.
- c. Cllr Coulson and Cllr Hawes to attend Selby Local Plan Site Assessment Presentation for Parish Councils.
- d. Resolved to defer approval of draft commentary and policies for Transport and Movement theme until next meeting.
- e. Resolved to defer approval draft commentary and policies for Community and Facilities theme until next meeting.

20181: **Highways: Skipwith Road and VAS sign.**

- a. Chair updated councillors on the data for VAS sign. Sign remains out of service, awaiting the voltage regulator being replaced under warranty.
- b. Chair reported on investigations into further traffic calming options. NYCC highways previously advised the PC to contact 95 Alive who have now advised the PC to NYCC highways. Cllr Rowson to follow up. It was requested that these discussions include a request to reduce speed limit on Skipwith Road near Wheldrake Lane junction.

20182: **Highways: A19/Skipwith Road traffic concerns.**

- a. Cllr Rowson explained that since NYCC had changed their stance on the proposed traffic light scheme no progress had been made. Regrettably it appears there is no way forward for this scheme. It was proposed that energies are focussed on alternative solutions.
- b. Resolved to accept proposal to seek to work with Deighton Parish Council and / or City of York Council to develop proposals for a puffin/ pelican / toucan crossing on the A19 between the existing crossing and the laybys. Cllr Rowson to follow up.

20183: **Ongoing highways issues:**

- a. Update on highways issues raised following the December 2019 meeting (listed below) and resolve any further actions.
  - i. Overgrown foliage on A19 outside the Parsonage; Cllr Musgrave confirmed highways are taking action.
- b. Surface water flooding
  - i. To report any issues on a case by case basis.

- c. Bridge damage on Main Street that was hit by a lorry in August 2019. Clerk to contact highways to follow up as NYCC advised it would have been repaired this summer.

20184: **Bus stops:**

- a. Request has been confirmed to ask the bus company (Arriva) to change where the bus stops for Escrick on A19. Chair to follow up for timescales.
- b. Resolved to work with Deighton Parish Council and /or City of York Council to get a bus shelter installed for the northbound stop. Cllr Rowson to follow up. Suggestion made to also install a bus shelter southbound. To investigate funding options.

## Maintenance

20185: **Maintenance issues:**

- a. No update from Cllr Reader and Cllr Moran on maintenance issues arising.
- b. Replacement village green fencing along Carrs Meadow has been delayed. Awaiting further quote.
- c. Update on the 'appearance and environment' initiative. New bedding plants have been planted in front of the fountain.
- d. Update on repairs to fencing on Halfpenny Close side of village green delayed. Awaiting further quote.
- e. Repainting of bus shelter woodwork complete and invoice received. Soffits have also been replaced.
- f. NYCC have installed the electrical supply to the Dolphin Fish Jubilee Memorial for lighting of the memorial. To put low voltage lighting in to illuminate it.
- g. Pads for defibrillator purchased. Retrospectively approved purchase of replacements. To check warranty on existing pads. Considered options for relocating defibrillator and agreed current location is suitable. To look at sun protection / shading options.
- h. To request maintenance contractor to do some path sweeping / leaf clearance.

## Finance and Governance

20186: **Finance report (RFO):**

- a. Account balances and reconciliation:

|      |   | <b>Community account</b> | <b>BMM account</b> |
|------|---|--------------------------|--------------------|
| i.   | Account balances as reported at last meeting:                   | <b>£5,390.94</b>         | <b>£23,202.06</b>  |
| ii.  | Payments made since last meeting                                |                          |                    |
|      | TWM speeding sign bracket                                       | -£60                     |                    |
|      | NYCC – bus shelter light repair                                 | -£401.35                 |                    |
|      | Clerks August salary  | -£                       |                    |
|      | Clerks August expenses  | -£61.23                  |                    |
|      | Came & Co annual insurance                                      | -£1730.93                |                    |
|      | Escrick Park village green rent                                 | -£10.00                  |                    |
|      | HMRC - tax  | -£17.60                  |                    |
| iii. | Payments made since last meeting under clerks delegated powers: | £0                       |                    |
| iv.  | Balance transfer to community a/c                               |                          | -£3000.00          |
| v.   | Receipts:   |                          |                    |
|      | Balance transfer from savings a/c                               | +£3000                   |                    |

|       |  |                 |                   |
|-------|--|-----------------|-------------------|
|       | NYCC grass cutting remittance                      |                 | £315.77           |
| vi.   | Account balances as at 28 <sup>th</sup> Sept 2020: | <b>£5746.85</b> | <b>£20,517.83</b> |
| vii.  | Uncleared cheques:                                 |                 |                   |
| viii. | Ciq agency – Neighbourhood Plan work               | -£1543.50       |                   |

b. Routine payments to be made:

|     |                               |         |
|-----|-------------------------------|---------|
| ix. | Clerks September salary       | -£      |
| x.  | Clerks September expenses     | -£32.39 |
| xi. | R Rowson – Defibrillator pads | -£56.39 |

c. Purchases / exceptional payments to be approved and made:

|      |  |          |
|------|--|----------|
| xii. | N Barber; bus shelter painting and repairs | -£360.00 |
|------|--|----------|

- d. It was resolved that all payments and transactions were noted and approved.  
e. PWLB loan repayment statement received. To be debited on 2<sup>nd</sup> November 2020.

20187: **Policy & Governance:**

- a. Resolved to adopt the financial risk assessment approved by the Finance and Admin committee.

Other items

20188: **Correspondence received:**

- a. YLCA: White Rose update noted.  
b. NALC updates noted.  
c. Selby & District Foodbank poster received for notice boards.

20189: **COVID-19**

- a. COVID-19 risk assessment for Council services and facilities reviewed, and no changes required.  
b. No observations / problems noted regarding the playground.

20190: **Community Emergency Plan**

- a. Councillors considered developing a community emergency plan. To defer until October 2021.

20191: **Items for the next meeting:**

- a. To consider parish projects / budget priorities for 2021/22 at November Parish Council meeting.  
b. Finance & Admin meeting to be arranged for end of October.

**Meeting closed at 21:05.**

Signed: Richard Rowson

Chair, Escrick Parish Council  
Date: 2<sup>nd</sup> November 2020